

**Minutes of the Centre for Internal Quality Assurance (CIQA)**

**School of Distance Education, University of Kerala**

**Date: 19/10/2023**

**Venue: School of Distance Education, Kariavattom campus**

**Time: 12.00 PM TO 1.00 PM**

The meeting was held via Online and Offline mode simultaneously under the chairmanship of Dr. K S Suresh Kumar to discuss and form an extensive and effectual internal quality assurance system to ensure the quality of higher education programmes offered through distance mode.

The CIQA council verified the status of the 2023—24 academic year admission notification and ensured the availability of self learning materials for the 8 UG/PG programmes offered.

It is decided to conduct an online orientation and interactive session to familiarise the students with the academic system. The session will be conducted for each UG/PG programme by the programme coordinator.

Another decision was to continue the hybrid mode (both offline and online) of classes for the new academic year.

A drug abuse awareness programme is also planned,

It is decided that DEK Researcher, as the official journal of SDE, will continue the same in enhancing the research level of authors and promoting scientific research

The following members were present in the meeting

1. Dr. Lal C A Professor of English
2. Dr. Ajitha S , Assistant Professor of Public Administration
3. Dr. Rajan T K, Assistant Professor of Hindi
4. Dr. S Nazeeb, Assistant Professor of Malayalam
5. Dr. Indu K V, Assistant Professor of Hindi
6. Dr. Rose-Mary George, Assistant Professor of History



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