

SCHOOL OF DISTANCE EDUCATION

University of Kerala

Palayam ,Thiruvananthapuram



No.Ac.I/III B.Com/2015

Dated: 28-02-2015

CIRCULAR

Sub:- III Year B.Com April/May 2015

Instructions regarding filling up of the application forms for registration to the examination

Students are requested to note the following.

1. Application can be downloaded from website. www.ideku.net & www.keralauniversity.ac.in
2. Passport size photographs of the applicant should be affixed on the Hall Ticket and Application form.
3. Application **Shall not be sent to the Controller of Examinations directly without the Counter Signature of the Director SDE**
4. Students are eligible for registration to the University Examinations only if they have paid the tuition fee fully for the academic year **2014-2015**
5. Examination fee and Tuition fee should be remitted separately and chalan receipts shall be forwarded to SDE. The examination fee should be attached to the examination application form.
Fee shall be remitted by crossed demand draft in favour of the Finance Officer, University of Kerala from SBT and District Co-operative Bank Payable at the Service Branch Thiruvananthapuram .Those who remit fee by DD have to Pay an additional amount of Rs.10/- Fees can also be remitted at the Cash Counters in Palayam Campus and at the Jana Sevana Kendram (Friends)
7. Students who fail to secure 50% attendance are not eligible for registration to the examination.
8. Students shall write **their Enrolment Number in full on the Application Form**
9. Students are directed to furnish the Register number of their previous appearances in appropriate columns

Fees:

Rs.	100/-	for each theory paper
Rs.	100/-	for marklist.
Rs.	200/-	for CV Camp.
Rs.	10/-	for Service Charge in case of Demand Draft
Rs.	20/-	for Application form, if downloaded

Last Date of remittance of Exam fees and submission of application forms are detailed below:

Without Fine		11/03/2015
With fine of	Rs. - 50/-	13/03/2015
With Super fine of	Rs. - 250/-	17/03/2015

Date of commencement of Examinations will be announced later

Asst. Dir.
28/2/15
DIRECTOR