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**SCHOOL OF DISTANCE EDUCATION
UNIVERSITY OF KERALA**

Senate House Campus, Palayam, Thiruvananthapuram—34

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)

AC.III/2015

10.03.2015

CIRCULAR

Sub: - Fourth Semester MBA course-(2012-14 Batch)-Promotion-
Fee remittance - Contact programme etc.

Students of MBA course (2012-14 batch) who have registered for Third Semester Examination in January 2015 are promoted to **Fourth Semester**. They are directed to remit tuition fee Rs.7500/- on or before **16.03.2015**. Fee can be remitted with a fine amount of Rs.50/- up to **21.03.2015** and with Rs.150/- as fine thereafter.

Study materials will be issued to students only on receipt of tuition fee.

Contact classes for 4th sem MBA will begin from 15.03.2015 at U.I.T Kuravankonam.

Time table for contact classes can be had from the course co-ordinator Dr..Shaji (Course Co-ordinator, MBA,SDE)

Students who have not secured 50% attendance for the third semester MBA contact programme are directed to remit Rs.500/- as attendance exemption fee and produce Chalan/DD marking their enrolment number on the reverse side.

Fee shall be remitted by way of pay-in-slip at university Cash Counter/Friends or by taking Demand Drafts favoring Finance Officer, University of Kerala drawn from any branch of SBT/SBI District Co-Operative Bank with an additional amount of Rs.10/-

Kindly quote students enrolment number in all the correspondence with the institute.

DIRECTOR