

**CIRCULAR**

***Sub: Fourth Semester Tuition Fees and Assignment fee MBA students of 2020 Admission – Remittance – reg.***

Fourth Semester contact classes for the students of MBA 2020 Admission are scheduled. Therefore the students of the PG programmes are directed to remit the Tuition and Assignment Fee applicable to them for programmes as per the below table.

Sl. No.	Name of the Programme	Fourth Semester Tuition Fees	Assignment Fee	Total (In Rupees)
1	M.B A	9135	160	9295

The following is the proposed tuition fee remittance schedule.

<u>Particulars</u>	<u>Dates</u>	
	From	To
Without Fine	21/07/2023	05/08/2023
With Fine of Rs. 55/-	06/08/2023	09/08/2023
With Fine of Rs. 160/-	10/08/2023	13/08/2023

It is also proposed to levy a penalty of Rs.1050/- beyond the last date of 13/08/2023.

## **Instructions:**

• **ST/OEC/OBC-H** students having e-grants need not pay tuition fee, but remit the assignment fee Rs. 160/- and must do online semester registration without fail in the student profile using the URL <http://sde.keralauniversity.ac.in/sdestudentregn/student/login> . or [www.ideku.net](http://www.ideku.net) ->Student Portal.

**SC students** shall remit the assignment fee Rs. 160/- and must do online semester registration without fail in the student profile using the URL <http://sde.keralauniversity.ac.in/sdestudentregn/student/login> or <http://www.ideku.net> ->Student Portal.

Apart from the assignment fee of Rs.160/-, the SC students shall complete the tuition fee registration process using the URL <https://sde.keralauniversity.ac.in/sdestudentregn/student/login> by withdrawing the E-grantz amount credited to their respective bank accounts.

• **For making online payment follow the below steps –**

Visit the following link <https://pay.keralauniversity.ac.in/kupay/home>→ click **Departmental Remittance** icon→ Select **School of Distance Education** as Department Name →fill the Remitters Name, Phone number, e-mail ID and enter Security Captcha and click Next Step →Select Purpose as **Tuition Fee/Semester Fee**(Fee amount as mentioned in the student portal),skip application Fee box, then total fee amount will be automatically updated ,enter the Security Captcha and click Next Step then Remitter Summary will be displayed →then click **Make Online Payment** button where you will be guided to payment gateway and after giving the bank details please make the payment. After successfully making the payment, you will be receiving a receipt with the payment details, **the receipt details should be entered in the Student portal for successful completion of the semester registration process.**

Sd/-  
**DIRECTOR**