

GUIDELINES ON PROJECT WORK FOR MA/MSc PROGRAMMES

1. Those students who opt to do project work have to fill the option form and submit it to the coordinator on the date that will be announced each year.
2. Teachers who have five years of teaching experience at P.G level or a person having either M.Phil or Ph. D in the concerned subject, can become supervisor for the project work. Candidates allotted to each guide will be limited to ten.
3. Students shall remit Rs. 500/- as pay- in-slip / chellan/ demand draft drawn in favour of the Finance Officer, University of Kerala as project fee.
4. The candidates shall submit two copies of the project to the respective coordinator. The original receipt shall be submitted along with the project work.
5. The project report shall be in about 50 to 100 typed pages and bound using soft or hard cover. Spiral binding is not permitted.
6. The project report should be divided into chapters as directed by the guide. Ideally there should be an introduction, conclusion and two/three chapters in between. Model initial pages are given below. A list of the books and essays you have referred to and cited in the project should be given as a separate section after the conclusion, with the heading "Works Cited".
7. Consult your guide for all other information regarding the preparation of the project.
8. An amount of Rs. 400/- per student will be given to the supervisor as guidance fee by the University on the basis of submitting proper receipt to the course co-ordinator mentioning the topic of project, name and register number of the student.

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OPTION FORM

IfinalYearStudentofMA/MSc_____ at SDE, University of Kerala,opt for project
work for the final year Examination
of2018.Mr/Mrs/Dr.....workingat

.....as.....
..... has agreed to supervise myprojectwork entitled
.....

Name :

RegisterNumber :

Enrollment Number :

Signature of theCandidate

CONSENT LETTER

Iherebyagree toguideSri/Smt.....

StudentofSDEfortheprojectentitled.....

.....inpartialfulfilmentofthe

M.A/MSc degree in _____ in the University of Kerala.Certified thatIhave

_____years of PGteachingexperience on 30-03-2019. I am a Ph. D. / M. Phil Degree holder.

Place:

Name :

Date:

Signature :

Official Designation :

Approval from the co-ordinator

The proposal submitted by Sri/Smt _____, fourth Semester student of MA/MSc _____ at SDE, University of Kerala, to do project work entitled _____

_____, is approved for the fourth semester examination of 2019.

Date:

Signature of the Co-ordinator

Receipt

Received from the Director, SDE University of Kerala, a sum of Rs. 400/- (four hundred only) being remuneration for guiding Sri/Smt.

Register number M.A/MSc _____ student of SDE

for the project work entitled during 20__ - 20__.

Place:

Date:

Signature of the guide

Details of fee paid by student

Name

Chellan/DD

No.

Mailing Address of the guide

Recommended for payment

Course Co-ordinator

TITLE

Project submitted to the University
of Kerala in partial fulfilment of
the rules and regulations for the
Masters Degree Examination in

By

Name of Candidate

Reg No _____

**SCHOOL OF DISTANCE EDUCATION
UNIVERSITY OF KERALA,
THIRUVANANTHAPURAM- 695 034**

20--- - 20---

CERTIFICATE

This is to certify that the project titled.....
submitted by _____ for the award of M.A/MSc degree in _____
in the University of Kerala, is a bona fide record of research work carried out by him/her under the guidance and supervision of during the period 20__ - __ and the project has not
been previously submitted for the award of any degree in this or any other University.

Signature

Name & Designation of the Supervisor

.....

Centre:

Date

Signature of the Course Co-ordinator

DECLARATION

I hereby declare that the project entitled.....
is a bonafide record of research work done by me and that it has not previously formed the basis for the
award of any degree, diploma, fellowship or other similar title or recognition.

Signature

Name & Register No. of Student

.....

Date: