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## SCHOOL OF DISTANCE EDUCATION UNIVERSITY OF KERALA

University Senate House Campus, Palayam, Thiruvananthapuram – 34  
(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as  
University of Kerala by the Kerala University Act of 1957 and presently governed by the  
Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)  
(Re-Accredited by NAAC with 'A' Grade)

ACI/SDE/2019

12.11.2019

### CIRCULAR

***Sub: First & Second Semester BA/B.Sc /B.Com/ BCA (2018 Admission) December 2019 Online Exam Registration dates – reg:-***

It is hereby notified for the information of all that the **REGISTRATION TO THE FIRST & SECOND SEMESTER BA/B.Sc /BCA/B.Com EXAMINATIONS DECEMBER 2019 (SDE) IS THROUGH ONLINE AND THE WEBSITE WILL BE OPEN FROM 11-11-2019 ONWARDS**

#### **LAST DATES FOR ONLINE REGISTRATION TO THE EXAMINATIONS**

Without Fine	: 15/11/2019
With Fine of Rs. 150/-	: 18/11/2019
With Super Fine of Rs. 400/-	: 21/11/2019

#### **Fee details for First Semester BA/BCom/B.Sc Mathematics**

Rs.100/- Per Paper, Rs 100/ - for Marklist, Rs.200/-for each Practical, Rs. 250/- CV Camp.  
Rs.30/- Online Registration Fee

#### **Fee details for Second Semester BA/BCom/B.Sc Mathematics**

Rs.100/- Per Paper, Rs 100/ - for Marklist, Rs.200/-for each Practical, Rs. 250/- CV Camp.  
Rs.30/- Online Registration Fee

#### **Fee details for First & Second Semester B.Sc Computer Science/BCA**

Rs.150/- Per Paper, Rs 100/ - for Marklist, Rs.200/-for each Practical, Rs. 250/- CV Camp.  
Rs.30/- Online Registration Fee

5 % of increase in the fee/charges should also be remitted by the candidates registering for the examination as per U.O No.Ad.A5.03/9871/2019 dated 01.04.2019

**Instructions for online registration to the I & II Semester BA/B.Sc/BCA/BCom. Degree Examination, December 2019**

- 1) Login to the '<http://sde.keralauniversity.ac.in/sdestudentreg>' portal using enrolment Number and Date of Birth.(dd/mm/yyyy format).
- 2) Click on **Exam Registration** menu to start your registration.
- 3) Registration link for all the examinations open as on the current date will be listed. **Students will have to register for each semester separately.** Click on Details button against each row to register for the corresponding semester. Please note that registration for II<sup>nd</sup> semester can be completed only after submitting exam registration for I<sup>st</sup> semester.
- 4) Separate fee receipt chalans should be taken for each semester examination. **Students have to register for I<sup>st</sup> & II<sup>nd</sup> semester examinations separately with separate fee receipts.**
- 5) Students may remit fee using Online payment/ Cash Counter Receipt. For exam payment through KU payment portal (<https://pay.keralauniversity.ac.in/kupay/personalDetails?purpose=EXAM>) , make sure that select, Remitter Type as 'Individual' and give 'Candidate code' correctly. All students remitting fee using Online payment option are asked to verify if their exam registration is successful one hour after getting a successful confirmation receipt. Students may verify their online payment receipt status using the Payment History page in student portal.
- 6) Candidate can use the **Upload Photo/Sign** facility for uploading their photo/signature in case photo or signature is missing in your profile. Photo and signature already uploaded may be viewed by clicking on the **Upload Photo/Sign link.**
- 7) SC/ST/OEC students are exempted from paying examination fees. **But they have to register for the examination online.**
- 8) SC/ST/OEC students who have not submitted E-grantz documents till now, are permitted to register for the Examinations, only if they submit the documents before **15/11/2019.**

**DIRECTOR**